



Privacy notice for Secondary Academies

East Midlands Academy Trust (the Trust) is the data controller for the personal data it uses and that used by its Academies.

To run the Academies and help learning and achievement, the Trust collects and uses information about pupils. In this document the Trust is referred to as 'We' or 'Ours'. Pupils are referred to as 'You' or 'Your'

Much of the information we collect is classed as 'personal data' and our use of it is covered by a set of rules called the General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

This document tells you more about:

- The information we collect
- What we use the information for
- How your information is stored and how long we keep it
- What rights you have to the information

We collect many different categories of information, for example:

- Personal details
- ✕ Contac.32 ✕



Some of the personal data we keep is given greater protection and is known as special category personal data.

Special category data that we collect and use about you includes

- Information about health conditions

- Information about sickness related absences



Most of the personal data that we collect, and use is added to your Educational Record. This record is kept while you attend any of the Trust's academies. If you leave , then the record will be:

If you move to another school, we will transfer a copy of your records to the new school

We retain a full copy of your record until your 25th birthday. After this we will dispose of all the records securely.

If your record contains information about SEND requirements, then your file will be retained until your birthday.



